

Agenda

Council

Thursday, 17 September 2015, 10.00 am
County Hall, Worcester

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বাংলা। আপনি যদি এই দলিলের বিষয়বস্তু বুঝতে না পারেন এবং আপনার জন্য অনুবাদ করার মত পরিচিত কেউ না থাকলে, অনুগ্রহ করে সাহায্যের জন্য 01905 765765 নম্বরে যোগাযোগ করুন। (Bengali)

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اردو۔ اگر آپ اس دستاویز کی مشمولات کو سمجھنے سے قاصر ہیں اور کسی ایسے شخص تک آپ کی رسائی نہیں ہے جو آپ کے لئے اس کا ترجمہ کر سکے تو، براہ کرم مدد کے لئے 01905 765765 پر رابطہ کریں۔ (Urdu)

کوردی سۆزانی، ننگێر ناتوانی تێبگهی له ناوهرۆکی نهم بێلگهییه و دهستت به هیچ کس ناگات که وهیگهریتنوه بۆت، تکلیه تملفون بکه بۆ ژمارهی 01905 765765 و داوای رینۆونی بکه. (Kurdish)

ਪੰਜਾਬੀ। ਜੇ ਤੁਸੀਂ ਇਸ ਦਸਤਾਵੇਜ਼ ਦਾ ਮਸ਼ਹੂਰ ਸਮਝ ਨਹੀਂ ਸਕਦੇ ਅਤੇ ਕਿਸੇ ਅਜਿਹੇ ਵਿਅਕਤੀ ਤੱਕ ਪਹੁੰਚ ਨਹੀਂ ਹੈ, ਜੋ ਇਸਦਾ ਤਰਜਮਾ ਲਈ ਅਨੁਭਵ ਕਰ ਸਕੇ, ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ ਮਦਦ ਲਈ 01905 765765 'ਤੇ ਫ਼ੋਨ ਕਰੋ। (Punjabi)

DISCLOSING INTERESTS

There are now 2 types of interests:
'Disclosable pecuniary interests' and **'other disclosable interests'**

WHAT IS A 'DISCLOSABLE PECUNIARY INTEREST' (DPI)?

- Any **employment**, office, trade or vocation carried on for profit or gain
- **Sponsorship** by a 3rd party of your member or election expenses
- Any **contract** for goods, services or works between the Council and you, a firm where you are a partner/director, or company in which you hold shares
- Interests in **land** in Worcestershire (including licence to occupy for a month or longer)
- **Shares** etc (with either a total nominal value above £25,000 or 1% of the total issued share capital) in companies with a place of business or land in Worcestershire.

NB Your DPIs include the interests of your spouse/partner as well as you

WHAT MUST I DO WITH A DPI?

- **Register** it within 28 days and
- **Declare** it where you have a DPI in a matter at a particular meeting
 - you must **not participate** and you **must withdraw**.

NB It is a criminal offence to participate in matters in which you have a DPI

WHAT ABOUT 'OTHER DISCLOSABLE INTERESTS'?

- No need to register them but
- You must **declare** them at a particular meeting where:
You/your family/person or body with whom you are associated have a **pecuniary interest** in or **close connection** with the matter under discussion.

WHAT ABOUT MEMBERSHIP OF ANOTHER AUTHORITY OR PUBLIC BODY?

You will not normally even need to declare this as an interest. The only exception is where the conflict of interest is so significant it is seen as likely to prejudice your judgement of the public interest.

DO I HAVE TO WITHDRAW IF I HAVE A DISCLOSABLE INTEREST WHICH ISN'T A DPI?

Not normally. You must withdraw only if it:

- affects your **pecuniary interests OR** relates to a **planning or regulatory** matter
- **AND** it is seen as likely to **prejudice your judgement** of the public interest.

DON'T FORGET

- If you have a disclosable interest at a meeting you must **disclose both its existence and nature** – 'as noted/recorded' is insufficient
- **Declarations must relate to specific business** on the agenda
 - General scattergun declarations are not needed and achieve little
- Breaches of most of the **DPI provisions** are now **criminal offences** which may be referred to the police which can on conviction by a court lead to fines up to £5,000 and disqualification up to 5 years
- Formal **dispensation** in respect of interests can be sought in appropriate cases.

**Thursday, 17 September 2015, 10.00 am, County Hall,
Worcester**

Agenda and Summons

Councillors: Mr I Hopwood (Chairman), Mr A A J Adams, Mr R C Adams, Ms P Agar, Mr A T Amos, Mrs S Askin, Mr J Baker, Mr R W Banks, Mr M L Bayliss, Mr A N Blagg, Mrs S L Blagg, Mr C J Bloore, Mr P J Bridle, Mr M H Broomfield, Mr J P Campion, Mr S J M Clee, Mr S C Cross, Mrs P E Davey, Mr P Denham, Mr N Desmond, Mrs E A Eyre, Ms L R Duffy, Mr A Fry, Mr S E Geraghty, Mr W P Gretton, Mrs J L M A Griffiths, Mr P Grove, Mr A I Hardman, Mr M J Hart, Ms P A Hill, Mrs A T Hingley, Mrs L C Hodgson, Mr C G Holt, Mr M E Jenkins, Ms R E Jenkins, Mr R C Lunn, Mr L C R Mallett, Mr P M McDonald, Mr A P Miller, Mrs F M Oborski, Mr J W Parish, Mr S R Peters, Dr K A Pollock, Mr D W Prodger, Prof J W Raine, Mrs M A Rayner, Mr A C Roberts, Mr J H Smith, Mr R J Sutton, Mr C B Taylor, Mr J W R Thomas, Mrs E B Tucker, Mr P A Tuthill, Mr R M Udall, Mr G J Vickery, Mr T A L Wells and Mr G C Yarranton

1 Apologies and Declaration of Interests

To receive apologies and invite any Councillor to declare any interest in any of the items on this Agenda.

2 Public Participation

To allow a member of the public to present a petition, or ask a question relating to the functions of the Council, or to make a comment on any matter on the agenda.

Members of the public wishing to take part should notify the Head of Legal and Democratic Services in writing or by e-mail indicating both the nature and content of their proposed participation no later than 9.00am on the working day before the meeting (in this case Wednesday, 16 September 2015). Further details are available on the Council's website. Enquiries can also be made through the telephone number/e-mail address listed below.

3 Minutes

To approve as a correct record and authorise the signing of the Minutes of the meeting held on 9 July 2015 (previously circulated electronically).

4 Chairman's Announcements

To receive any announcements to be made by the Chairman.

5 Reports of Cabinet 1 - 12

To consider the reports of the Cabinet and to receive answers to any questions asked on

those reports. Matters which require a decision by the Council are on **yellow pages**. Matters where decisions have already been taken are on **white pages**.

6 Constitutional Matters 13 - 14

To consider a report from the Head of Legal and Democratic Services on (a) the appointment of a Vice-Chairman of the Health Overview and Scrutiny Committee, and (b) a revised date for the July 2016 meeting of the County Council (**Yellow pages**).

7 Interim Report of the Independent Remuneration Panel 15 - 16

To consider the interim report of the Independent Remuneration Panel on Members' allowances (**yellow pages – attached**).

8 Notices of Motion

To receive the report of the Head of Legal and Democratic Services on any Notices of Motion received by him (**Lilac pages**). Councillors are asked to note that any Notices of Motion must be received by the Head of Legal and Democratic Services no later than noon on **Thursday, 10 September 2015**.

9 Reports of Cabinet Members with Responsibility 17 - 26

To receive the reports of (a) the Cabinet Member with Responsibility for Environment (**attached**) and (b) the Cabinet Member with Responsibility for Children and Families (**to follow**) on current issues and proposed developments within their areas of responsibility and to receive answers to any question on them (**green pages**).

10 Question Time 27 - 28

To receive answers to any questions asked by Councillors (**Orange pages**).

(Members are reminded of the timescale adopted by Council for notice of questions. A Councillor may only ask a question if:

- *It is delivered in writing to the Head of Legal and Democratic Services by noon on Monday 14 September 2015 or*
- *If it relates to urgent business, the Head of Legal and Democratic Services is notified at least half an hour before the start of the meeting.)*

11 Reports of Committees 29 - 30

To consider the report of the Planning and Regulatory Committee (**attached – white pages**) which summarises the decisions taken by that body.

NOTES

- **Webcasting**

Members of the Council are reminded that meetings of the Council are Webcast on the Internet and will be stored electronically and accessible through the Council's Website. Members of the public are informed that if they attend this meeting their images and speech may be captured by the recording equipment used for the Webcast and may also be stored electronically and accessible through the Council's Website.

- **Catering Arrangements**

Luncheon will be available at 1.00pm or thereabouts in the Lakeview Room. This will be provided for all Councillors, without payment, and for pre-notified guests, who must be paid for in advance. An indication of any guests wishing to take luncheon should be given to staff in the Business Support Unit at least three days before the Council meeting.

Agenda produced and published by Simon Mallinson, Head of Legal and Democratic Services, County Hall, Spetchley Road, Worcester WR5 2NP. The above reports and supporting information can be accessed via the Council's website at: www.worcestershire.gov.uk

To obtain further information or a paper copy of this agenda please contact John Higginbotham, Committee and Appellate Officer by telephone on Worcester (01905) 766607 or jhigginbotham@worcestershire.gov.uk

Date of Issue: Tuesday, 8 September 2015

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17 September 2015

5. REPORTS OF CABINET

(a) MATTERS WHICH REQUIRE A DECISION BY COUNCIL

West Mercia Youth Offending Service - Youth Justice Plan 2015/16

Recommendation

- 1. The Cabinet recommends that the West Mercia Youth Justice Plan 2015/16 be approved.**
2. Under section 40 of the Crime and Disorder Act 1998 each Local Authority has a duty to produce a Youth Justice Plan setting out how Youth Justice Services in their area are provided and funded and how the Youth Offending Service for the area is resourced and composed. The Plan is submitted to the Youth Justice Board for England and Wales (YJB).
3. West Mercia Youth Offending Service (WMYOS) was established on 1 October 2012 following a review of how youth justice services were provided across the West Mercia region. The establishment of the service was part of a phased approach to commissioning the service by 2016. As part of the transition plan it was agreed Worcestershire County Council would act as the host for WMYOS from June 2014 on an interim basis. Work is continuing during 2015/16 to evaluate and agree the longer term hosting and delivery arrangements for WMYOS.
4. The Youth Justice Plan is prepared on an annual basis on behalf of Herefordshire Council, Shropshire Council, Telford and Wrekin Council and Worcestershire County Council. The basic plan preparation is undertaken by the WMYOS according to the deadlines and content requirements of the YJB.
5. The Youth Justice Plan for 2015/16 was prepared in May 2015. The Plan was agreed at the WMYOS Board in June 2015, subject to the full Council approval of each local authority. The Youth Justice Plan sets out how youth justice services across West Mercia are structured and identifies key actions to address identified risks to service delivery and service improvement. The Plan is available electronically only.

6. The Youth Offending Service is subject to three national indicators:

- First time entrants to the youth justice system
- Use of custody
- Re-offending.

- **First time entrants to the youth justice system**

The first time entrant rate is expressed as first time entrants per 100,000 youth population, a lower figure indicates good performance. The Worcestershire performance was 369 for the year ending September 2014, compared to 535 for the year September 2013, a reduction of 31%. This performance is better than for West Mercia, which is 408 and for England where the rate is 417.

- **Use of Custody**

The use of custody measure is expressed as the number of custodial sentences per 1,000 youth population, a lower rate indicates good performance. In the year 2014/15 the custody rate for Worcestershire was 0.23, compared to the rate of 0.29 for 2013/14. This represents a reduction in the number of sentences from 15 to 12 between the two years. The rate is slightly higher than for West Mercia (0.21) but significantly better than for England where the rate is 0.42.

- **Re-Offending**

There are two re-offending measures both measuring re-offending in the same cohort of offenders over a 12-month period following the youth justice sanction that placed the young person in the cohort. The first, the frequency rate, is the average number of re-offences per young person in the cohort. The second, the binary measure, is the percentage of the young people in the cohort who have re-offended. In both measures a lower figure indicates good performance.

For the year ending March 2013 the frequency rate for Worcestershire is 0.76 which is an improvement on the performance for the year ending March 2012 where it was 0.85. The rate is better than for West Mercia (0.89) and for England, (1.08).

The binary rate for Worcestershire for the year ending March 2013 is 31.3% compared to 31.8% for the year ending March 2012. This is in line with the West Mercia performance (31.3%) and significantly better than for England, (36%).

7. At the end of April 2015, 23% of young people on the YOS case load in Worcestershire were looked after children (LAC). This is in line with West Mercia where the proportion of LAC on the whole West Mercia YOS case load was also 23%. Only one area across West Mercia had a lower proportion of LAC on the YOS case load. There is no national comparative data available. The YOS Management Board has established a LAC Sub-Group of the Board. The group is currently engaged in scoping work to encourage children's homes across West Mercia to adopt restorative approaches to behaviour management, undertaking case audits to inform future work streams and, jointly, with the Police Service Children and Young People's Strategy Board developing a protocol to reduce offending by and criminalisation of LAC.

8. Performance is overseen by the WMYOS Management Board and any issues reported through to the Children's Services Business Board.

9. The principal aim of the Youth Justice System is the prevention of offending and re-offending by children and young people. The Youth Justice Plan sets out an action plan to address the significant risks identified to future delivery to improve service delivery against the agreed priorities for 2015/16. Any financial implications are covered by the existing budgetary contribution.

Capital Programme Additions

(a) Energy Efficiency Spend to Save Fund

Recommendation

10. The Cabinet recommends that the Energy Efficiency Spend to Save Fund addition to the Capital Programme as set out in paragraph 13 of the report be approved and that the capital budget cash limits be updated accordingly.

11. The Council first established a capital fund for energy efficiency projects in 2010. The fund is self-financed, with the initial years' energy budget savings used to repay the investment costs. Projects are limited to those with a payback period of less than 10 years.

12. To date, £1.7 million has been allocated to the fund and 77 projects have been completed at a cost of £1.6 million, generating annual revenue savings of £0.2 million (1.4 million kWh saved), with an average investment payback of 7.3 years. The projects have also saved 630 tonnes of CO₂ per annum. The type of projects delivered across the schools and corporate estate include Solar PV (40 sites), energy efficient lighting (24), insulation, energy

efficient cooling and voltage optimisation.

13. The existing funding approval is approaching full commitment and a further capital funding allocation of £0.6 million is proposed to allow scope to respond to demand for projects over the next 2-3 years. The investment will support the achievement of further energy and CO₂ savings in accordance with the Carbon Management Plan. This addition to the Capital Programme would be funded by additional prudential borrowing, with borrowing costs mitigated by the budget savings achieved from the projects. It therefore has a neutral impact on the headroom in the programme for new projects.

(b) Cathedral Square

Recommendation

14. The Cabinet recommends that the Worcester Cathedral Square addition to the Capital Programme as set out in paragraph 17 of the report be approved and that the capital budget cash limits be updated accordingly.

15. The Cathedral Square scheme will be delivered in three phases; the first being the highways realignment, the second phase the retail development and third phase improvements to the public realm. The County Council will be delivering phases one and three with an estimated cost of £1.9 million.

16. The overall scheme will enable the following benefits:

- Improved facilities for the public and other users
- Increased tourism income
- Increased capital investment by various retailers and local businesses, and
- Bring over 7,700 square metres of floor space back into use which will support approximately 416 jobs.

17. The Council's capital contribution to phases one and three of the scheme is capped at £0.4 million funded by an allocation from New Homes Bonus monies. Additionally, partners including Worcester City Council, the Worcestershire Local Enterprise Partnership and Salmon Harvester, the developer, will provide the remaining finance to secure the project with a final funding contribution being secured via highways maintenance funds contributing to the core highways elements of the scheme. The final split of those third party contributions will be confirmed prior to the sign off of the County Council contribution.

18. It is recommended that the Capital Programme is updated to include the above funding to enable phases one and three to be completed.

Supporting Information

- West Mercia Youth Justice Plan 2015/16 (available electronically and a hard copy will be made available in the Members' area and in Reception, County Hall).

Contact Points

County Council Contact Points

Worcester (01905) 763763 or Minicom: Worcester (01905) 766399

Specific Contact Points for this report

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Background Papers

In the opinion of the proper officer (in this case the Head of Legal and Democratic Services) the following are the background papers relating to the subject matter of this report:

Agenda and background papers for the meeting of the Cabinet held on 16 July 2015.

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17 September 2015

5. REPORTS OF CABINET

(b) SUMMARY OF DECISIONS TAKEN

Preventing Child Sexual Exploitation Strategy 2015-2017

1. The Cabinet has considered a report on preventing child sexual exploitation (CSE) in Worcestershire and the work led by the Worcestershire Safeguarding Children Board (WSCB) to tackle CSE. The Child Exploitation Strategy has four overarching priorities: prevention and education; recognition and identification; intervention and support, and pursue and disrupt. Agencies in Worcestershire are fairly well ahead on protecting children however there is a need to improve further on prevention and other elements.
2. The Cabinet has noted the work carried out in this area and has fully supported and accepted as its own principles those four points drawn from Louise Casey's report 'Reflections on Child Sexual Exploitation', namely that:
 - (i) CSE is child abuse and is a crime, and our efforts need to be directed towards perpetrators in order to detect, prevent and disrupt that abuse at the earliest stages as well as the prosecution of individual perpetrators;
 - (ii) the victims are children, however they present themselves. They cannot consent to their abuse. There should be no scenarios in which victims are viewed as young women or as making choices;
 - (iii) CSE is squarely a community safety issue and local government working with police and others need to make use of community safety tactics and action to keep children safe. The regulatory and enforcement functions of the local authority are vital in preventing and disrupting CSE and in building intelligence which can help with prosecutions. Those in upper tier authorities and district authorities where responsibilities for children's social care and community safety lie in different tiers, have additional partnership challenges, but these cannot be insurmountable;
 - (iv) local government and the police should not fear seeking out and shining a light on sexual exploitation for fear they may be held to account for what they find. The failure is not in the existence of CSE but in not recognising it and taking appropriate action.

Malvern Vale - Development of a New School Facility

3. The Cabinet has also endorsed the definition of CSE that it is commonly used nationally and which has been adopted by WSCB:

‘The sexual exploitation of children and young people under 18 involves exploitative situations, contexts and relationships where young people (or a third person or persons) receive ‘something’ (e.g. food, accommodation, drugs, alcohol, cigarettes, affection, gifts, money) as a result of performing, and/or others performing on them, sexual activities.

Child sexual exploitation can occur through use of technology without the child’s immediate recognition, for example the persuasion to post sexual images on the internet/mobile phones with no immediate payment or gain. In all cases those exploiting the child/young person have power over them by virtue of their age, gender, intellect, physical strength and/or economic or other resources.’

4. The Cabinet has noted the comments of the Children and Families Overview and Scrutiny Panel on the Strategy and Action Plan and endorsed the CSE Strategy 2015-2017 and the WSCB Action Plan.

5. Further to the report to Council in February 2015, the Cabinet has considered proposals for the development of a new school facility on the Malvern Vale site. The site was sufficient to accommodate a one form entry (1FE) primary school but there were constraints and limitations. Outline feasibility work had been carried out which presented three options:

- Option 1 - stand-alone 1FE Primary School commissioned by the Council
- Option 2 - expansion of Somers Park Primary School to a 3FE school
- Option 3 - expansion of Northleigh Primary School from a 1.5FE school to a 2FE or 3FE school operating on a split site.

6. After considering all the evidence including the outcomes of the consultation, the financial and budgetary implications, the procurement/commissioning issues and the legal, HR and equality implications, the Cabinet has agreed to support Option 2, the expansion of Somers Park Primary School. This option would expand an already popular and outstanding school and potentially offered best value to the Council.

7. The Cabinet has authorised the Director of Children's Services to progress Option 2 further and implement it as part of the approved Capital Investment Programme in

Public Health Ring-Fenced Grant

meeting the need for pupil places going forward, irrespective of whether a bid to the Education Funding Agency (EFA) is successful, in line with the County Council's policy position of supporting academies, but with the contingency that any successful EFA bid is used to offset the cost to the Council.

8. The Cabinet has considered a report on the Public Health Ring-Fenced Grant (PHRFG) and initial proposals for savings following the Government's announcement that it intends to reduce the national PHRFG by £200m in 2015/16. The implications of this for the Council are that a £3.3m saving in 2015/16 is likely to be necessary. However, given that the majority of PHRFG is committed through contracts requiring notice, and ending or reducing them at short notice may destabilise services and providers, it is planning to manage reductions incrementally and in a measured way. It is intended that savings for 2015/16 will be found from Public Health reserves and additional savings will be made in 2016/17 and 2017/18 to complete repayment of reserves to the value of the overspend in 2015/16.

9. The Cabinet has noted the conditions and current expenditure of the PHRFG including the anticipated reduction in 2015/16. It has approved the initial proposals for savings in the PHRFG in the following areas:

- older people's recovery services
- targeted prevention services for adults
- universal prevention services for adults
- prevention services for children
- strategic functions.

On this basis the Director of Adult Services and Health has been requested to initiate discussions with partners and providers of services and undertake consultations and Equality Impact Screenings or full Equality Impact Assessments as necessary.

10. A detailed review of all prevention spend will be undertaken so as to prioritise future spend on those areas where effectiveness can be best evidenced. The Cabinet has delegated a final decision for each service to the Cabinet Member with Responsibility for Health and Well-being in discussion with the Director of Adult Services and Health and in the context of the discussions and review highlighted above.

11. The Cabinet has considered the latest refresh of the Corporate and Transformation Risk Registers. Risk Management is an integral part of corporate governance and can be used as a tool which can assist the Council in meeting its key outcomes. The Corporate and Transformation Risk Registers provide a mechanism for the collation and reporting of the strategic risks that could impact on the delivery of corporate objectives.

Corporate Risk Update

Balanced Scorecard - FutureFit Performance Update

12. Most of the risks have remained at the same level, three have reduced in risk and one - in relation to Children's Social Care delivering savings - has increased. The Cabinet has approved the latest refresh of the Corporate and Transformation Risk Registers and noted the red risks and mitigating actions.

13. The Cabinet has considered an overview of performance for the Corporate Balanced Scorecard Quarter 4 (2014/15). The report contained the key headline indicators for Cabinet to monitor. Overall it is an improving picture of performance with 19 green indicators in Quarter 4 compared to 17 in Quarter 3 and the same number of red indicators. The Overview and Scrutiny Panels will also review the data.

14. The Cabinet has noted the good progress in the performance of the 19 Balanced Scorecard indicators that are RAG-rated as green and the performance of the 12 indicators that are RAG-rated red. It has also considered the detailed performance report for the three Balanced Scorecard indicators that are RAG-rated red and where performance deteriorated in Quarter 4 2014/15, and the actions taken to improve performance and detail provided for two indicators that are RAG-rated green and which demonstrated positive progress in Quarter 4 2014/15.

Resources Report

FutureFit Programme Update

15. The Council has delivered almost £100m in savings and efficiencies since it started its BOLD/FutureFit programme. At the end of May 2015, £17.3m of the £27.2m target for 2015/16 has been either delivered or confirmed as on target. The majority of the remaining target has been rated as Amber in terms of risk of delivery. The Council continues to focus on delivering the remainder of the savings and efficiencies plan to take overall savings over the £125m mark since 2010/11.

Revenue Budget Monitoring 2015/16 Outturn Forecast as at 31 May 2015

16. The Cabinet was informed at its July meeting that the overall financial pressure forecast for 2015/16 was circa £5.5m or 1.7% of the authorised cash limited budget. All avenues to reduce this forecast financial pressure are being explored to support delivery of services in 2015/16 within the authorised cash limited budget of £326m. The most significant area of financial pressure continues to be the Children's Services Directorate within the Looked After Children's placement budget.

Capital Programme Budget Monitoring: 2014/15 Actual Expenditure as at 31 May 2015

17. The Council's Capital Budget for 2015/16 totals £174.9m after rolling forward £28.3m from the last financial year. The actual capital expenditure at Month 2 (31 May 2015) is £2.1m or 1.2% of the budget which is as expected with no significant issues arising.

Annual Statutory Financial Statements 2014/15

18. The Council's external auditors, Grant Thornton, have indicated that they will give an unqualified audit opinion on the 2014/15 Financial Statements subject to no matters arising from the public inspection period. This will enable the Council to move forward quickly in full confidence on the financial position for 2014/15 and support financial planning for future years.

Mr A I Hardman
Chairman

Contact Points

County Council Contact Points

Worcester (01905) 763763 or Minicom: Worcester (01905) 766399

Specific Contact Points for this report

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Tel: 01905 766626
Email: ngarner2@worcestershire.gov.uk

Background Papers

In the opinion of the proper officer (in this case the Head of Legal and Democratic Services) the following are the background papers relating to the subject matter of this item:

Agenda and background papers for the meeting of the Cabinet held on 16 July 2015.

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17 September 2015

6. CONSTITUTIONAL MATTERS

(a) Vice-Chairman of the Health Overview and Scrutiny Committee (HOSC)

Recommendation:

1. The Head of Legal and Democratic Services recommends that the nominee of the Health Overview and Scrutiny Committee (HOSC), Mrs Frances Smith, be appointed as Vice-Chairman of the HOSC.

2. The Council from time to time appoints Chairmen and Vice-Chairmen of member bodies to fill certain positions within its constitutional structures.

3. The Council is asked on an annual basis to agree the appointment of a Vice-Chairman of the Health Overview and Scrutiny Committee when the nomination of the District Councils has been made.

4. The Council's Constitution states that the Vice-Chairman of the Health Overview and Scrutiny Committee is to be selected by and from the District representatives on that Committee. The nomination from the District representatives made at the Health Overview and Scrutiny Committee on 15 July 2015 was Mrs Frances Smith.

(b) Council meeting date in July 2016

Recommendation

5. The Head of Legal and Democratic Services recommends that the Council meeting in July 2016 be now held on Thursday, 14 July 2016 and not 7 July 2016 as agreed previously.

6. The Council on 14 May 2015 agreed that the meeting dates for 2016 should be as follows:

14 January 2016
11 February 2016
12 May 2016
7 July 2016
15 September 2016, and
10 November 2016.

7. The report warned Council that the date of the Local Government Association (LGA) conference had not been set and the July 2016 Council date may as a result need to be altered. Indeed since the Council's decision the LGA have notified the Council that they have now set the date of their conference and there is a clash with the date agreed for the July 2016 Council meeting. It is therefore proposed that the July Council meeting now take place on Thursday 14 July 2016.

Contact Points

County Council Contact Points

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Background Papers

In the opinion of the Proper Officer (in this case the Head of Legal and Democratic Services) the following are the background papers relating to the subject matter of this report:

The Agenda papers and Minutes of Council on 14 May 2015 and the Agenda papers and Minutes of the Health Overview and Scrutiny Committee on 15 July 2015.

17 September 2015

7. INTERIM REPORT OF THE INDEPENDENT REMUNERATION PANEL ON COUNCILLORS' ALLOWANCES

Recommendation

- 1. The Head of Legal and Democratic Services recommends that:**
 - (a) the interim report of the Independent Remuneration Panel on the Members' Allowances Scheme be endorsed,**
 - (b) Council notes that the Panel will report again in Autumn 2016; and**
 - (c) the term of office of the current members of the Independent Remuneration Panel be extended for the remainder of the life of this Council.**

Background Information

2. Members will recall that the Independent Remuneration Panel (IRP) is a statutory body established to provide advice and recommendations to the Council on its Members' allowances scheme and amounts to be paid under it. Council itself decides the scheme and any amendments having regard to the IRP's report. Members of the IRP are appointed to it by the Council but are independent of it.

3. The IRP has made a number of reports to the Council, most recently in July 2012. The Panel has now been re-convened and has met a number of times, hearing from Group Leaders and the Chief Executive and considering a range of information which is detailed in its report (to follow).

4. This interim report sets out the Panel's conclusions and recommendations on members' allowances from 1 April 2016 for consideration by Council. The Panel also intends to carry out a more fundamental review over the next year in order to consider what recommendations to make in respect of the new Council from May 2017. A further report to Council is therefore planned for Autumn 2016.

Term of office of current members

5. Some of the members of the IRP have served for a number of years and the term of office for most will expire in November this year. Given that the Panel are part way through an important piece of work and that continuity of membership at this point would be both constructive and helpful, the Head of Legal and Democratic Services recommends that the present members' terms of office be extended for the remainder of the life of this Council i.e. until May 2017.

6. The current members of the IRP are Professor Michael Clarke (Chairman) - Formerly Vice-Principal and Pro Vice-Chancellor – University of Birmingham; Mr Leslie Gunde - public representative; Professor Paul Jackson - University of Birmingham; Mr Andrew Manning-Cox - Partner – Wragge Lawrence Graham & Co LLP, and Mr Richard Quallington - community and voluntary sector.

Contact Points

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Background Papers

In the opinion of the Proper Officer (in this case the Head of Legal and Democratic Services) the following are the background papers relating to the subject matter of this report:

Agenda papers and minutes for the Council meeting held on 16 July 2009, 17 February 2011, 18 November 2011, 5 July 2012 and 14 February 2013.

17 September 2015

9. REPORTS OF CABINET MEMBERS WITH RESPONSIBILITY

(a) REPORT OF THE CABINET MEMBER WITH RESPONSIBILITY FOR ENVIRONMENT

INTRODUCTION

1. It is my pleasure as Cabinet Member with Responsibility (CMR) for Environment to submit my report to Council on the work that has taken place in my areas of responsibility within the last year.
2. The role of CMR for Environment is a cross-cutting one covering a number of service areas. The Environment is one of the Council's Corporate Priorities and I believe that it is the most essential piece of infrastructure we have, both for sustained quality of life and economic success. I continue to be a Board Member of Sustainability West Midlands and represent Worcestershire in a wider arena.

STRATEGIC PLANNING AND ENVIRONMENTAL POLICY

3. Worcestershire County Council (WCC) is a leading member of the Worcestershire Local Nature Partnership (LNP). WCC continues to provide secretarial support, which ensures that the partnership is active. Areas of focus align closely with those of the County Council including green infrastructure, climate change, water resource management and flooding. Through the LNP we have continued to engage on environmental matters with the Worcestershire Local Economic Partnership who are also members.
4. WCC has worked in partnership on a number of development sites to promote green infrastructure as an integral part of the proposals, including strategic housing sites and the "gamechanger" employment sites and appeared at the South Worcestershire Development Plan Examination covering the proposed green infrastructure policy.
5. During 2014 another successful bid to Natural England facilitated the "Traditional Orchard Restoration Project" which provided small grants to owners of traditional orchards for management and restoration. Training on habitat management and marketing was also provided. Traditional orchards are a rare and unique habitat, which are found in only a few locations including Worcestershire and Herefordshire.
6. The in-house ecology team has continued to work alongside Property Services and Highways to support the delivery of school building and maintenance projects and major infrastructure projects, through the management of the ecological aspects of development to ensure compliance

with legislation. Major projects include Hoo Brook Link Road and ongoing work on Worcestershire Parkway and Hartlebury Energy from Waste plant.

7. The Renewable Energy Strategy has been revised and updated, and will now go out to public consultation.
8. We have worked closely with the Minerals and Waste Planning Policy Team to include environmental issues, in particular green infrastructure, and flooding at the heart of the Minerals Local Plan to ensure environmental concerns form the basis of the development of minerals sites and their restoration.
9. We have assessed the ecology and landscape implications of all county planning applications, to ensure that they align with policy recommendations and environmental legislation.

SUSTAINABILITY

10. **Worcestershire Climate Change Strategy:** The Worcestershire Climate Change Strategy sets a target to reduce the county's emissions by 30% by 2020 (from 2005 levels), to build Worcestershire's low carbon economy, reduce fuel poverty and improve the county's resilience to extreme weather. The Strategy is coordinated by WCC and includes businesses, community groups and public sector organisations working together. The latest data released shows the county's per capita emissions have decreased by 18.2% since 2005. I chair the Corporate Sustainability Group that oversees this work.
11. **WCC Carbon Management Plan:** In April 2011, the Council made a commitment to reduce CO₂ emissions from its own operations by 30% by the end of March 2016. Activity has focused on reducing emissions from Council buildings, vehicle fleet, staff mileage and large outsourced services such as highways and waste disposal.
12. CO₂ emissions decreased by 14% from 2009/10 to 2014/15. Successful projects to reduce CO₂ emissions include:
 - Installation of Automated Meter Reading across sites with associated staff training.
 - Upgrades to building stock through Property Services Capital Programme (e.g. boiler replacements, heating control systems etc.).
 - Better Use of Property and asset rationalisation programme.
 - Replacement of County Hall biomass boiler enabling the Council to benefit from the RHI (Renewable Heat Incentive) and save between £40,000 and £50,000 and 208 tonnes CO₂ a year.
 - Replacement of street lights with LEDs and part-night switch off.
 - Continuous implementation of the £1.7m Energy Efficiency Spend to Save fund, including improved insulation, efficient lighting, eco cooling for the IT server room, voltage optimisation and installation of Solar Photovoltaic (PV) panels. A total of 78 Spend to Save projects are now complete, 46 of which are solar PV projects.

13. £36,148 income was generated from solar PV projects on Council property over the last year.
14. **Carbon Reduction Commitment (CRC):** WCC is a participant in this mandatory Government carbon reduction scheme. In 2014/15, the Council emitted 17,756 tonnes of CO₂ under the CRC and had to pay £276,994 for our CRC allowances (at £15.60 per tonne). This is a 47% decrease in emissions from the previous year. This is in major part a reflection in the changes to the CRC scheme, as schools are now excluded from the scheme, but street lighting is now included. The Council was audited by an external auditor in June 2015 and they were satisfied that the Council is complying fully with the requirements of the scheme.
15. **Warmer Worcestershire:** WCC coordinates the Warmer Worcestershire Network, which aims to reduce fuel poverty and improve the energy efficiency of homes in the county. The network includes District Councils, Age UK, Act on Energy and Herefordshire and Worcestershire Fire and Rescue Service. The network was able to:
- Attend flu inoculation clinics to offer advice to vulnerable people on keeping warm and well during the winter months.
 - Provide thermometer cards containing advice and guidance.
16. **Green Deal Communities Fund:** WCC successfully bid for £3.6m from the Department of Energy and Climate Change (DECC) to subsidise solid wall insulation for up to 750 households in a range of eligible communities across the county. The project is being delivered in partnership with District Councils and Act on Energy and has procured e.on to complete home energy assessments and installations.
17. Householders can receive up to £4,500 towards the cost of solid wall insulation through this scheme as well as funding from e.on through the ECO scheme. On average, households are potentially saving around £400 per year and 27 tonnes of CO₂ over the lifetime of the install.
18. The project will also be piloting an installation offer at two park home sites in Worcestershire (Broadway and Kinverdale in the Wyre Forest), who have previously shown an interest in solid wall insulation.
19. To date 221 Worcestershire households have signed up for solid wall insulation through the scheme. Installation works on 79 homes are either complete or underway.
20. Initially piloted in a number of Worcestershire communities, the project has recently been widened and is now available across the county. Due to recent changes in national policy, the project delivery timeframes have been extended. It is now due to finish by September 2016 and further promotion will continue.
21. **Electric Vehicle Charge Points:** WCC successfully obtained £600,000 funding from the Office for Low Emission Vehicles (Department of Transport) and the private sector to install 12 rapid charge-points for electric vehicles at locations across the county. These points, which can charge a vehicle in 30 minutes, have recently been installed at the following locations:

- County Hall
- Evesham Leisure Centre
- Webbs of Wychbold
- Chateau Impney, Droitwich
- Evesham Country Park (2 charge points)
- Weaver's Wharf, Kidderminster
- Abbey Stadium, Redditch
- Greenlands Business Centre, Redditch
- Crowngate car park, Worcester (2 charge points)
- St Martin's Gate car park, Worcester

22. **Eco-Schools:** WCC is continuing to maintain its place as a national leader in this work. Worcestershire has 225 state schools and 92% are registered as Eco-schools, which is the most in the country. Of these, 41 schools hold the top Eco-schools Green Flag award. Two schools have also achieved Eco-Schools Ambassador status. Only fifteen Ambassador Schools are chosen per year across the country and they are recognised as outstanding and work nationally to mentor other schools.
23. Ten high performing Eco Schools (at least one per District) provide support and advice to other Eco Schools in their area. With the help of the mentor schools and through the schools' SLA with property services the Council has been able to run an Eco Schools support programme including training and a summer conference. The conference proved very popular with 100 plus students.
24. In June 2015 twenty schools attended a celebration event. Teachers, senior management and governors had an opportunity to meet a range of organisations that can assist with their work. The Council also supported the University of Worcester "Skills for Tomorrow" conferences in June, which sought to engage secondary pupils in careers in the green economy sector.
25. I had the pleasure in April 2015 to be the Chief Judge at the "Bright Sparks Energy Den" held at Bishops Wood Environmental Centre. This was organised by the Sustainability and Energy Teams and schools had to pitch ideas on saving energy. Seven finalist schools met the board of "Dragons" to win £500 for their school (kindly sponsored by Speller Metcalfe and West Mercia Energy). The best First School and High School were selected and the schools will be monitored in future to assess the effectiveness of their idea. Besides presentations to the "Dragons" the children attended energy and sustainability related workshops.
26. **Resource Efficient Worcestershire (REW):** WCC was awarded £672,000 from the European Regional Development Fund to help support Small and Medium Size Enterprises to become more resource efficient. I chair the board for the project, which is a partnership with Herefordshire & Worcestershire Chamber of Commerce. Free assessments to enable companies to improve energy and water efficiency, better use raw materials, reduce waste and increase profitability are available. Grants were given with the business providing 55% of the total. A number of resource & efficiency business forums were held as well as two conferences. 161 businesses have now received Resource and Efficiency reviews to help reduce energy and waste costs.

27. Monitoring is showing businesses have reduced energy usage and have saved up to 35% of energy costs, as well carbon emissions through taking part in the programme.
28. **Environment & Energy Expo:** More than 100 people attended the Energy and Environmental Expo for businesses at Morgan Motor Company in June 2015. A result of collaboration between REW and Metnet (Marches Environmental Technology Network), the event showcased local environmental and energy technology companies and fed back on the successes of the Resource Efficient Worcestershire programme.
29. **Public Sector Sustainability Awards:** In November 2014 I attended the Excel Exhibition Centre in London where WCC was shortlisted in the category of Most Sustainable Local Authority amongst a large field of other councils. In the end WCC was Runner Up and Oxford City Council were the winners.
30. **Funding:** In the last two years the Sustainability Team have brought in £5m of European and Central Government funding, which has leveraged a further £3.5m private sector funding.

SCIENTIFIC SERVICES

31. Worcestershire Scientific Services (WSS) made a small profit for 2014/15. WSS has now become the leading official food control laboratory in the UK for DNA based techniques and this has added to its income. Following the horsemeat scandal of 2013, hot topics in authenticity continue to be meat species, basmati rice, fish species and adulteration of durum wheat pasta. Its technical lead on DNA sampling has enabled WSS to gain business from other public analyst (PA) laboratories in the country and income on DNA work has increased to £350,000 for the last financial year.
32. The Government is continuing to act on the recommendations of the Elliott Review, which includes developing closer working arrangements between the six PA laboratories in England. Worcestershire has taken a lead in these talks, with the Director of Business, Environment and Community chairing the discussions on how this can be achieved. It is expected that a joint working arrangement will be reached, allowing the further development of centres of excellence model.
33. In a further drive for efficiency the asbestos unit within WSS has bought state of the art surveying and reporting software. This enables surveyors to enter details onto handheld devices on site, negating the need to write reports later. It is anticipated that an increase in productivity of 10-15% will be achieved.

WASTE DISPOSAL

34. I continue to work with colleagues from both Herefordshire and the Worcestershire District Councils and chair the Herefordshire and Worcestershire Strategic Waste Management Members Board, which includes waste portfolio holders and their relevant Heads of Service.

35. An overview of the targets of Joint Municipal Waste Management Strategy review of 2011 is shown below. Kilograms of residual waste per household had consistently been reducing since then but are now starting to rise again. Despite this rise we are currently exceeding our target for 2015 and continue to work with partners to achieve targets for 2020:

Authority	Kg/household 2000	2014/15 Provisional performance	Target 2015	Target 2020
Herefordshire Council	1,077	575	700	592
Worcestershire County Council	1,075	637	699	591

36. **Waste Prevention:** The LetsWasteLess website continues to be well used by residents and has proved to be a valuable resource for waste prevention advice. During the year we have introduced Love Food Hate Waste and Home Composting Facebook pages, which have both proved popular.

37. Our main focus continues to be to encourage food waste prevention by promoting Love Food Hate Waste as food waste is not only environmentally unfriendly but heavy in relation to other material. Activities in this area now include live cooking demonstrations as well as radio and press campaigns over the Christmas period.

38. **Reuse:** We continue to work with third sector reuse organisations through the SEWAR (Social Enterprises involved in Waste And Recycling) forum and following a recent survey of those organisations we supported them through adverts in the local press as well as refreshing our literature and online communications.

39. Reuse partnerships have expanded to a total of nine Household Recycling Centres across Worcestershire and Herefordshire where charities collect furniture, bicycles and bric a brac, diverting this material away from landfill and helping people set up home. More than 63 tonnes of materials were sent for reuse in 2014/15.

40. **Recycling/Composting:** Recycling has increased in 2014/15, but at 39.8% remains below our 2014/15 target. The main reason for this is the lack of recycling opportunities for timber, which is now sent for energy production as biomass fuel counting as recovery. We continue to work with our partners to increase performance in this area.

41. We continue to work with Straight supplying composting bins at much reduced prices direct to our residents. Ongoing support from our "Master Composter" volunteers promotes the scheme in the local community and schools.

42. The EnviroSort recycling plant at Norton continued to process more than 70,000 tonnes of recyclate per year. In December 2014 Severn Waste obtained Planning Permission to extend the operating and maintenance

hours at this facility, which along with other planned improvements to the plant, should lead to increased operational flexibility and plant performance.

43. Our Household Recycling Centres (HRC) have maintained their performance recovering value from more than 73% of the material delivered to them. Planning permission for the relocation of Tenbury HRC was approved last year and the new facilities at Bromyard Road Business Park will bring the site up to or above the county average.
44. **Energy Recovery:** Recovery of value from waste shows a slight drop in performance since last year and now stands at 48.5%. This was due to a reduction in tonnage sent to the Energy from Waste facility at Coventry. Once operational in 2017, EnviRecover will provide a step change in recovery performance meaning that, although we will not achieve our target of 78% recovery of value from waste by 2015, we will be able to deliver that performance level from 2017/18.
45. Work continues with the construction of EnviRecover, our Energy from Waste plant at Hartlebury Trading Estate. Work on the waste reception bunker, processing structure, turbine hall, access ramps and administration building is underway. Installation of the process equipment has started with the waste hopper, primary air ducting, grate and elements of the boiler already in place.
46. Utility connections have been made for both telecommunications and water. Work is also underway to enable the electricity grid connection to be made which will generate a net power output of 16.5 MW from 200,000 tonnes of residual waste per annum.
47. Planning conditions continue to be discharged as required by the local Planning Authority and the project remains on schedule.
48. Mercia Waste has established a Community Liaison Group for EnviRecover that has now met several times. The group is made up of representatives from local parish councils as well as local county and district council members. The contractor has dedicated a number of pages on their website to keep residents up to date with progress.
49. In November 2014 I visited the new 300,000 tonnes per annum state of the art Energy from Waste plant at Wolverhampton operated by Veolia through a PFI contract with Staffordshire County Council. I have also visited other waste processing sites throughout the year.
50. **Safe Disposal to Landfill:** The Pollution Control Team continues to monitor the closed landfill sites in Worcestershire and carry out, or commission, any necessary remedial works.
51. The Team also carried out improvement works on the gas collection system at Hartlebury closed landfill, increasing its efficiency.
52. Commissioning of the reed bed at Shirley continues, ensuring that any discharges from the site are within consent limits.

FLOOD RISK MANAGEMENT

53. **Local Flood Risk Management Strategy (LFRMS):** This Strategy is a statutory requirement of the Flood & Water Management Act (2010) and will guide the efforts of Worcestershire County Council and its partners over the next six years.
54. The draft Strategy has undergone a period of informal consultation with partners and the feedback is being woven into the next draft ahead of the imminent formal public consultation.
55. **County-wide Surface Water Management Plan (SWMP):** The draft County-wide Surface Water Management Plan provides a key evidence base for the LFRMS and has accompanied the LFRMS on the informal consultation process. The SWMP includes an extensive assessment of all known past flood hotspots, from all sources, across the county. This has allowed prioritisation in order to aid the targeting of both existing resources and future fund raising activity.
56. The data within the Plan is also already being extensively used to inform the assessment of new infrastructure proposals and planning applications.
57. **Local Surface Water Management Plans (LSWP):** LSWMP's focused on specific geographical areas including Bromsgrove, Droitwich, Kempsey and Hagley are being produced. The plans bring together all agencies with relevant responsibility along with local stakeholders and the community in order to assess flood risk and implement solutions.
58. **Sustainable Drainage Systems (SuDS):** In order to support the expectation that SuDS will be required in new developments via the planning system, WCC became a statutory consultee in April 2015 on major planning applications which have surface water implications. This ensures that surface water and the need for appropriate SuDS is taken into account although construction and future maintenance of SuDS features remain the responsibility of the developer.
59. **Relief Schemes:** A range of flood alleviation schemes have been completed or brought closer to completion representing a significant reduction in flood risk and an additional inward investment into Worcestershire. The schemes include the following:
- Callow Brook, Rubery – flood attenuation
 - Green Lane, Catshill – flood attenuation
 - Badsey Brook, Broadway – flood attenuation
 - Wribbenhall, Bewdley – Property Level Protection
 - Upper High Street, Broadway – Culvert replacement
 - Bournheath, Bromsgrove – watercourse, surface water and sewerage infrastructure improvements
 - Perdiswell, Worcester – culvert repair
60. **Community Engagement:** A new Community Engagement Officer has joined the Flood Risk Management Team. They will work to strengthen the bond with communities at risk whilst also encouraging and enabling them to become more resilient and help themselves. The Officer is employed via the

Bewdley-based charity The National Flood Forum and will work two days a week in Worcestershire and three in Warwickshire.

61. **Highway Drainage:** Further progress has been made with implementation of the programme of highway drainage improvement schemes with a focus on reducing flooding to properties and key sections of highway. In addition, work has begun on a programme of major SEP-funded highway flood adaptation schemes, which includes raising the road in front of the Worcestershire County Cricket Club and in front of the marina in Upton-upon Severn.

62. **District Council Partnership:** The District Council Land Drainage Partnerships have continued to successfully deliver the roles delegated to them by Worcestershire County Council, most notably enforcement of the Land Drainage Act on Ordinary Watercourses – the vast network of smaller brooks, streams and ditches.

ACKNOWLEDGEMENTS

I would like to place on record my continued thanks to the Director of Business, Environment and Community along with his team for their commitment and work over the past 12 months through what have continued to be very challenging times. I would also like to thank the Economy and Environment Scrutiny Panel under its Chairmanship of Dr K A Pollock for its work and helpful suggestions.

Anthony Blagg

Cabinet Member with Responsibility for Environment

**(b) REPORT OF THE CABINET MEMBER WITH RESPONSIBILITY
FOR CHILDREN AND FAMILIES**

(To follow)

17 September 2015

10. QUESTION TIME

Question 1 – Food production in Worcestershire

1. Mr R M Udall will ask the Cabinet Member with Responsibility for Economy, Skills and Infrastructure:

"Will the Cabinet Member with Responsibility for Economy, Skills and Infrastructure explain how he can help to promote and support the food production industry within Worcestershire?"

Question 2 – Purchase of Electric Vehicles

2. Mr P M McDonald will ask the Cabinet Member with Responsibility for Environment:

"Would the Cabinet Member with Responsibility for Environment please inform me how many electric vehicles the County Council has now purchased in light of its funding of electric charging points?"

Question 3 – Council Hospitality

3. Mr P M McDonald will ask the Cabinet Member with Responsibility for Transformation and Commissioning:

"Would the Cabinet Member with Responsibility for Transformation and Commissioning please inform me how much money has been spent on hospitality i.e. beverages, food etc. over the last three years?"

Question 4 – Small cider and perry producers

4. Mr P A Tuthill will ask the Leader of the Council:

"Surprise, surprise the EU allows tax breaks for micro-breweries and small vineyards but not small cider and perry producers.

Will the Leader ensure this Council supports our MEP Daniel Dalton who is campaigning for equal treatment for the custodians of ancient orchards, as well as the subsequent traditional processing of a regional artisan British product?"

Contact Points

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Specific Contact Point for this Report

Background Papers

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In the opinion of the proper officer (in this case the Head of Legal and Democratic Services) there are no background papers relating to the subject matter of this report.

17 September 2015

11. REPORTS OF COMMITTEES

SUMMARY OF DECISIONS TAKEN BY THE PLANNING AND REGULATORY COMMITTEE

Applications

1. The Committee approved a planning application for the proposed development of a new rail station and associated infrastructure. The application comprises of new platforms on the Birmingham - Bristol railway line and one platform on the Cotswold railway line, a new station building, a public right of way footbridge over the Birmingham - Bristol railway line, car parking, flood attenuation and a new roundabout on the B4084 on land to the east and south of the Crucible Business Park, Norton, Worcester subject to detailed conditions.

2. Details of the above application can be found in the agenda papers for the Committee meeting held on 25 August 2015.

Mr Rob Adams
Chairman

Contact Points

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Background Papers

In the opinion of the proper officer (in this case the Head of Legal and Democratic Services) the following are the background papers relating to the subject matter of this report:

Agenda papers for the meeting of the Planning and Regulatory Committee held on 25 August 2015.

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